

How to Register

Advance registration and payment are required.

Seats are limited, so register and pay as early as possible to ensure your place. Seats will be allocated on a **first-pay, first-serve** basis.

To reserve a seat	
ONLINE	
Step 1	Fill out and submit the online registration form.
Step 2	If seats are available, then you will receive an email acknowledgement
	Alternatively, you may download our PDF Registration Form and mail it to us along with the payment at our Contact address
	We will send you an email acknowledgment the next business day, to inform you if there is still space available.
	If you don't receive an email acknowledgment, please call us immediately.
Step 3	Once you're sure a seat is available, pay to complete your registration. See Payment .
PHONE	
Step 1	Check with person if seats are available. If yes, provide registrations details on phone.
Step 2	Once you're sure a seat is available, pay to complete your registration. See Payment .

Note: Registration alone does not guarantee you a seat in class. To secure your place, your registration must be followed by the payment

- Within 3 days after you register, or
- Immediately, if the class is less than one week away.

Course Fees

Fees include attendance, course materials, use of equipment (in hands-on classes), plus lunch and snacks on class days. Participants from out of town are responsible for travel and lodging expenses.

Payment

There are two three modes of payment:

- Cash
- Cheque drawn in favour of SAN Techno Mentors Pvt. Ltd. payable at Pune and sent to our [Contact](#) address
- Bank (NEFT) transfer

Bank	Axis Bank
Branch	Kothrud, Pune
A/C Name	SAN Techno Mentors Pvt. Ltd.
A/C No	104010200005586
IFS Code	UTIB0000104

There are many ways in which you can reach the payment to us:

- Deliver the payment (in cash or cheque) to our office;
- Deposit the payment or electronically transfer. Then fax / post us at our mailing address / scan & email us the deposit slip with your name and course(s) written legibly on it.
- Electronically transfer the payment to the above Account and inform us the reference number over phone or email.

Discounts

San Techno Mentors offers a Group discount for those who enrol in a course together with others from the same company.

Cancellation Policy

If you must cancel your registration:

- Five or more business days prior to the course, the fee is fully refundable.
- Less than five business days before the course, confirmed participants are liable for the entire fee.

Occasionally, we are forced to cancel a class because of low enrolment or emergencies. In such cases the entire amount will be refunded.

Instructor Replacement

On rare occasions, a listed instructor is unable to teach a class due to unscheduled professional assignments or due to events beyond the control of SAN Techno Mentors. If this happens, we will replace the instructor with someone of equivalent credentials.

Location

see Mailing Address & Location